



UMBRELLA SITE BASED WORKER APPLICATION FORM

I have not been, nor expect to be, at the same client site(e.g. school office) for more than 24 months

I have worked, or it is my intention to work at more than one site(e.g. school/office) for more than 24 months

PERSONAL DETAILS

Title	<input type="text"/>	Address	<input type="text"/>
First name	<input type="text"/>		<input type="text"/>
Middle Name(s)	<input type="text"/>	County	<input type="text"/>
Surname	<input type="text"/>	Postcode	<input type="text"/>
Date of Birth	<input type="text"/>	Email	<input type="text"/>
NI Number	<input type="text"/>		
Home Telephone	<input type="text"/>	Mobile No.	<input type="text"/>

IDENTIFICATION

Elect Solutions will require forms of Identification from every employee we employ. We will require copies of your Passport (ID Page) + Visa or Home Office documentation + proof of National Insurance (card, P60 or HMRC correspondence).

Please tick to confirm information has been provided

Passport

Proof of NI

Visa / home office documents

RECRUITMENT AGENCY AND CONTACT DETAILS

Agency Name	<input type="text"/>	Your Job Title	<input type="text"/>
Consultant Name	<input type="text"/>	Agency Telephone	<input type="text"/>
Consultant email	<input type="text"/>		

CHECK LIST

- I have ticked Site Based Worker Information
- I have provided my full personal details
- I have provided copies of identification
- I have provided copies of my proof of Eligibility to work
- I have provided my P45 or completed a P46

(Payslips will be emailed)

Please ensure that all the above is filled out and submitted correctly. Failure to do so may result in you not being paid on time.

BANK DETAILS

Sort Code	<input type="text" value="__ - __ - __"/>	Account Number	<input type="text"/>
Reference No.	<input type="text"/>	Accounts holders name	<input type="text"/>

WORKING HOURS

Incompliance with the implementation of the working time regulations, Elect Solutions recommend that working time should not exceed 48 hours per week (average over 17 weeks) however, should you wish to waive this right, please indicate by ticking the box below.

Yes, I wish to work for more than 48 hours per week

You can change your chosen option at any time by giving appropriate notice in writing to Elect Solutions. Working time shall include only the period of attendance of each individual assignment through Elect Solutions.

DECLARATION

I declare that I have read and understood the Contract of Employment supplied with this registration form. I have completed the form in full and all the information I have provided is correct. I will notify Elect Solutions of any changes and by signing this declaration I agree to everything herein

Signed	<input type="text"/>	Date	<input type="text"/>
Name	<input type="text"/>		